Federal regulations state that any student or parent with Title IV (Federal Financial Aid) funds must give authorization to use these funds to pay for educationally related charges other than tuition, fees, room and board. These funds include PELL, SEOG, Stafford, and PLUS loans. To give your authorization to have additional academic charges deducted from any excess financial aid funds, please sign form below.

Student’s Name ____________________    ID Number _________________

☐ We authorize the use of Title IV funds for all educational expenses.

Student Signature: _________________    Date: ____________
Parent Signature:   _________________    Date: ____________

Students solely funding by Title IV funding may not be able to charge books to their student account without this authorization and will be refunded automatically within 14 days of the credit being posted to the student account.

Parent PLUS Authorization

Parents who have borrowed under the Federal Direct PLUS loan program on the student’s behalf can authorize that any applicable Title IV credit balance be released to the student. These authorizations are voluntary and can be revoked at any time by requesting a cancellation of the authorization in writing to the Office of Student Accounts.

By signing below, I, the Federal Direct PLUS loan borrower, authorize Hartwick College to release any excess PLUS loan funds directly to my student.

Borrower’s Name (Please Print): _______________________

Borrower’s Signature: _____________________   Date: ________________