

AccessAbility Services
Center for Student Success
5th Floor, Yager Hall
Hartwick College
Tel: 607-431-4546
Fax: 607-431-4567
AccessAbilityServices@hartwick.edu

Service Animal Agreement

Student Handler Information:

This student has notified AccessAbility Services of their use of a Service Dog.

Student Name: _____ Student ID: _____

Phone Number: _____ Email: _____

Campus Address: _____

Breed of Dog: _____ Name of Animal: _____

Physical Description of Animal: _____

Your signature on this agreement indicates that you understand the following:

- All students must comply with all College rules regarding noise, safety, disruption, and cleanliness.
- The Student Handler must ensure that the Service Dog does not create persistent odor, noise, or disturbance.
- Service Dog must be trained and housebroken. The Student Handler must remove, or arrange for the removal of, the animal's waste and dispose of all waste in a timely manner. Waste must be disposed in an outside trash receptacle, never indoors.
- When leaving the room/apartment, the Service Dog shall be restrained with a leash or transported in a cage or appropriate container. If on a leash, an identification tag must be prominently displayed.
- The Service Dog may not be left unattended for any unreasonable length of time. If left unattended in Residence Hall, the Service Dog must be harnessed, leashed, or tethered.
- The Service Dog must be current with appropriate immunizations and vaccinations and wear a rabies vaccination tag. Current immunizations and vaccinations records must be submitted to the AccessAbility Services Office with this agreement and updated as necessary.

- The student must comply with Otsego County and/or City of Oneonta dog control and licensing laws, and with all responsibilities regarding animal rights and all other owner responsibilities.
- As with anyone living in campus housing, the College may bill the student for damage beyond normal wear and tear or for necessary cleaning above and beyond the standard cleaning of the room.
- If fleas, ticks, or other pests are detected through routine inspection, the student will be responsible for the expense of pest treatment beyond standard pest management used in University housing. The College reserves the right to disallow a Service Dog in the event of flea, tick or pest infestation.
- The Student Handler must inform AccessAbility Services within 10 days when the Service Dog is no longer living with the Student Handler.
- The Student Handler must inform AccessAbility Services if the Student Handler is making any room or roommate changes, at which time a new Service Dog Agreement must be completed.
- The following are some, but not all, circumstances which will prompt the College to withdraw its consent for the Service Dog to live in College Housing:
 - The Service Dog is found to be mistreated or neglected by the Student Handler.
 - The Service Dog poses a direct threat to the health or safety of others.
 - The Student Handler does not comply with the above responsibilities.
 - The Service Dog's presence results in a fundamental alteration of the University's program or operations.
 - The Service Dog or its presence creates an unmanageable disturbance or interference.
 - The Student Handler agrees to indemnify and hold harmless Hartwick College from any liability, injury or property damage resulting from the presence or actions of the Service Dog, during the time that the Service Dog is on College owned or operated premises.

This agreement extends to this specific Service Dog only. If you intend to use a different Service Dog you must notify AccessAbility Services of the change and a new agreement will be processed.

You may be asked to update this agreement if your housing arrangements change or if you use a different Service Dog.

Student Handler Signature: _____ Date: _____

AccessAbility Services Staff Signature: _____ Date: _____

Alternate Caregiver (optional)

While an Alternate Caregiver is not required, the Student Handler may find it to be helpful to have a designated person in case of emergency. If an Alternate Caregiver is designated, in the event the Student Handler is unavailable due to an emergency, the Alternate Caregiver is responsible for fulfilling

all obligations of the Student Handler set forth within this document for the entire duration of time that the Student Handler is unavailable. **The College is not responsible in the case of an emergency.**

Alternate Caregiver Name: _____

Signature: _____

Phone number: _____ Email address: _____

Address: _____

In an emergency when the Student Handler is unavailable, Hartwick will attempt to contact the Alternate Caregiver.