

**Hartwick College - Office of Academic and Pre-Professional Advising  
Graduation Requirements Worksheet**

Name: \_\_\_\_\_ Catalog Yr: \_\_\_\_\_ Department: **Business Administration**

**Liberal Arts in Practice**

**First Year Seminar & 'Wick 101 Course**

	Completed	Gr/Cr
First Year Seminar _____	<input type="checkbox"/>	_____
'Wick 101 _____	<input type="checkbox"/>	_____

**Writing Competency\***

Depending on your Writing Level, take ENGL 101 (WL1), ENGL 110 (WL2), ENGL 111 (WL2b), or any WL3 course in any department, to achieve WL4.

_____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____

**3 Credits in Quantitative/Formal Reasoning (QFR)**

QFR Designation _____	<input type="checkbox"/>	_____
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**Foreign Language\*\*** - Spanish, German and French

Language Course I _____	<input type="checkbox"/>	_____
Language Course II (If needed) _____	<input type="checkbox"/>	_____

**9 Credits in Humanities**- Art, Art History, English, Music, Music Education, Philosophy, Religious Studies and Theatre

EL/ILS*** Humanities course _____	<input type="checkbox"/>	_____
3 or 4 cr Humanities course _____	<input type="checkbox"/>	_____
3 or 4 cr Humanities course _____	<input type="checkbox"/>	_____

**9 Credits in Physical & Life Sciences** - Biology, Chemistry, Computer and Information Science, Geology, Mathematics, Nursing and Physics

1 Biology or Geology course _____	<input type="checkbox"/>	_____
1 Chemistry or Physics course _____	<input type="checkbox"/>	_____
3 or 4 cr Phys/Life Science _____	<input type="checkbox"/>	_____
Lab Component _____	<input type="checkbox"/>	_____

*Note: Lab must be in a Biology, Geology, Chemistry or Physics Course*

**9 Credits in Social Sciences** - Accounting, Finance, Anthropology, Business Admin, Economics, Education, History, Political Science, Psychology and Sociology

EL/ILS Social Science Course _____	<input type="checkbox"/>	_____
3 or 4 cr Social Science course _____	<input type="checkbox"/>	_____
3 or 4 cr Social Science course _____	<input type="checkbox"/>	_____

*Note: Courses must be in at least two different departments*

**2 Credits in Physical Education**

1 cr Physical Education course _____	<input type="checkbox"/>	_____
1 cr Physical Education course _____	<input type="checkbox"/>	_____

\*Achieve Writing Level 4 either by attaining an A- or better in ENGL 110, or by taking a WL3 course and receiving the instructor's recommendation to be advanced to WL4.

\*\* Language requirement can be fulfilled in one of four ways: two elementary courses, one elementary and an off-campus program, one elementary and culture course, or one intermediate or immersion course.

\*\*\* Courses with EL/ILS designation can be found in course offerings

\*\*\*\* Prerequisites potentially waived for major students.

**Quantitative Track**

**Complete the following**

	Completed	Gr/Cr
BUSA 101: Intro to Business (C min) (3cr)	<input type="checkbox"/>	_____
BUSA 230: Organizational Behavior (3cr)	<input type="checkbox"/>	_____
BUSA 240: Marketing (3cr)	<input type="checkbox"/>	_____
BUSA 260: Quantitative Business (C min) (3cr)	<input type="checkbox"/>	_____
BUSA 270: Business Information Systems (3cr)	<input type="checkbox"/>	_____
BUSA 280: Finance (C min) (4cr)	<input type="checkbox"/>	_____
BUSA 490: Business Senior Project (3cr)	<input type="checkbox"/>	_____

**NOTE: In order to enroll in BUSA 490, a student must have completed:**  
1) 90 credit hours, 2) at least one 300- or 400- level BUSA elective, and 3) the Critical Communication cognate course.

Three 300 or 400 level Electives in BUSA- An approved BUSA internship of 3 credits or more (BUSA 395 or 495) may count as one of the three electives. A total of one 300- or 400-level course in ACCO, FINA, or ECON may be counted as an elective for the BUSA major; At least two electives (6 credits) must be in BUSA.

_____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____

**Two Specified Accounting Courses**

ACCO 101: Financial Accounting (C min) (4cr)	<input type="checkbox"/>	_____
ACCO 102: Managerial Accounting (C min) (4cr)	<input type="checkbox"/>	_____

**Two Course in Economics**

ECON 101: Principles of Microeconomics (3cr)	<input type="checkbox"/>	_____
ECON 102: Principles of Macroeconomics (3cr)	<input type="checkbox"/>	_____

**Law and Ethics Cognate Requirement: Students select one course from all of the following**

BUSA: 310, 311	<input type="checkbox"/>	_____
ECON: 313, 315	<input type="checkbox"/>	_____
HIST: 104, 161, 162, 240, 241, 262	<input type="checkbox"/>	_____
PHIL: 271, 336	<input type="checkbox"/>	_____
POSC: 107, 227, 247, 292, 305, 325, 347, 357, 377,380	<input type="checkbox"/>	_____
RELS: 341,347	<input type="checkbox"/>	_____
SOCI: 225, 251	<input type="checkbox"/>	_____

**Critical Communication Cognate Requirement: Students select one course from all of the following**

ARTH: 104	<input type="checkbox"/>	_____
ENGL: 115, 190, 200, 205, 213, 310	<input type="checkbox"/>	_____
PHIL: 201, 236, 249, 271, 273, 336, 350, 360, 370, 383, 250(Skepticism), 250(Scientific Philosophy)	<input type="checkbox"/>	_____

**Key Terms:**

Gr: Grade Received,  
Cr: Credit Received

**Core Notes:**

Students must complete 120 academic credits exclusive of Physical Education and achieve a 2.0 cumulative and major GPA to graduate. Liberal Arts Credits required: BA 90, BS 60. Liberal arts courses do not include Education, Computer/Information Science, Nursing or Business/Accounting. **Academic Year 2018/2019**