

**Hartwick College - Office of Academic and Pre-Professional Advising
Graduation Requirements Worksheet**

Name: _____ Catalog Yr: _____ Department: **Business Administration**

Liberal Arts in Practice

First Year Seminar & 'Wick 101 Course Completed Gr/Cr

First Year Seminar _____ _____
'Wick 101 _____ _____

Writing Competency*

Depending on your Writing Level, take ENGL 101 (WL1), ENGL 110 (WL2), ENGL 111 (WL2b), or any WL3 course in any department, to achieve WL4.

_____ _____
_____ _____

3 Credits in Quantitative/Formal Reasoning (QFR)

QFR Designation _____ _____

Foreign Language** - Spanish, German and French

Language Course I _____ _____
Language Course II (if needed) _____ _____

9 Credits in Humanities- Art, Art History, English, Music, Music Education, Philosophy, Religious Studies and Theatre

EL/ILS*** Humanities course _____ _____
3 or 4 cr Humanities course _____ _____
3 or 4 cr Humanities course _____ _____

9 Credits in Physical & Life Sciences - Biology, Chemistry, Computer and Information Science, Geology, Mathematics, Nursing and Physics

1 Biology or Geology course _____ _____
1 Chemistry or Physics course _____ _____
3 or 4 cr Phys/Life Science _____ _____
Lab Component _____ _____

Note: Lab must be in a Biology, Geology, Chemistry or Physics Course

9 Credits in Social Sciences - Accounting, Finance, Anthropology, Business Admin, Economics, Education, History, Political Science, Psychology and Sociology

EL/ILS Social Science Course _____ _____
3 or 4 cr Social Science course _____ _____
3 or 4 cr Social Science course _____ _____

Note: Courses must be in at least two different departments

2 Credits in Physical Education

1 cr Physical Education course _____ _____
1 cr Physical Education course _____ _____

*Achieve Writing Level 4 either by attaining an A- or better in ENGL 110, or by taking a WL3 course and receiving the instructor's recommendation to be advanced to WL4.

** Language requirement can be fulfilled in one of four ways: two elementary courses, one elementary and an off-campus program, one elementary and culture course, or one intermediate or immersion course.

*** Courses with EL/ILS designation can be found in course offerings

**** Prerequisites potentially waived for major students.

Integrative Track

Complete the following Completed Gr/Cr

BUSA 101: Intro to Business (C min) (3cr) _____ _____
BUSA 230: Organizational Behavior (3cr) _____ _____
BUSA 240: Marketing (3cr) _____ _____
BUSA 270: Business Information Systems (3cr) _____ _____
BUSA 280: Finance (4cr) _____ _____
BUSA 480: Business Policy & Strategy (3cr) _____ _____

NOTE: In order to enroll in BUSA 480, a student must have completed:
1) 90 credit hours, 2) at least one 300- or 400- level BUSA elective, and 3) the Critical Communication cognate course.

Three 300 or 400 level Electives in BUSA- An approved BUSA internship of 3 credits or more (BUSA 395 or 495) may count as one of the three electives. A total of one 300- or 400-level course in ACCO, FINA, or ECON may be counted as an elective for the BUSA major; At least two electives (6 credits) must be in BUSA.

_____ _____
_____ _____
_____ _____

Two Specified Accounting Courses

ACCO 101: Financial Accounting (4cr) _____ _____
ACCO 102: Managerial Accounting (4cr) _____ _____

Two Course in Economics

ECON 101: Principles of Microeconomics (3cr) _____ _____
ECON 102: Principles of Macroeconomics (3cr) _____ _____

Law and Ethics Cognate Requirement: Students select one course from all of the following

BUSA: 310, 311 _____ _____
ECON: 313, 315 _____ _____
HIST: 104, 161, 162, 240, 241, 262 _____ _____
PHIL: 271, 336 _____ _____
POSC: 107, 227, 247, 292, 305, 325, 347, 357, 377,380 _____ _____
RELS: 341,347 _____ _____
SOCL: 225, 251 _____ _____

Critical Communication Cognate Requirement: Students select one course from all of the following

ARTH: 104 _____ _____
ENGL: 115, 190, 200, 205, 213 _____ _____
PHIL: 201, 236, 249, 271, 273, 336, 350, 360, 370, 383, 250(Skepticism), 250(Scientific Philosophy) _____ _____

Minor Specialization:

Students work with their academic advisor to identify a minor in any discipline at the College *except* Business that complements their professional goals. A double major also satisfies this requirement. **Academic Year 2018/2019**

Key Terms:

Gr: Grade Received,
Cr: Credit Received

Core Notes:

Students must complete 120 academic credits exclusive of Physical Education and achieve a 2.0 cumulative and major GPA to graduate. Liberal Arts Credits required: BA 90, BS 60. Liberal arts courses do not include Education, Computer/Information Science, Nursing or Business/Accounting. **Academic Year 2018/2019**