



HARTWICK
COLLEGE

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Hartwick College Solicitation Policy

This policy is intended to establish guidelines for groups and individuals who wish to solicit or advertise on the Hartwick College campus. On-campus groups must apply for and be granted permission in order to solicit on campus. Permission is granted through the Office of Campus Activities. Any advertising must adhere to College policies for [Advertisements, Marketing and Publicity](#). Advertisements of on-campus organizations must clearly identify the sponsoring organization and include contact information for the group. Off-campus groups must apply for and be granted permission to solicit or advertise on campus through the Office of Campus Activities. In most cases, an off-campus group must be sponsored by an on-campus group in order to obtain a solicitation permission.

Solicitation and/or distribution of literature in connection with the sale of any products, services, or contributions is subject to the Hartwick Solicitation Policy. Any employee or group of employees, off-campus organization, business, or individual wishing to solicit, canvass, or advertise on the Hartwick College campus must obtain permission to solicit from the Office of Campus Activities.

Solicitation is defined as any active attempt to raise funds through direct sale of merchandise, services, or donations, with or without products or services rendered. Also, any method of communication intended to induce support of a service, organization, business activity, issue, cause, etc. will be considered solicitation.

For more information, please contact:

Office of Campus Activities
CampusActivities@hartwick.edu
607-431-4501