

Hartwick College - Office of Academic and Pre-Professional Advising
 Graduation Requirements Worksheet

Name: _____ Catalog Yr: _____ Department: Business & Accounting

Liberal Arts in Practice

Completed Gr/Cr

First Year Seminar & 'Wick 101 Course

First Year Seminar _____ _____
 'Wick 101 _____ _____

Writing Competency*

Depending on your Writing Level, take ENGL 101 (WL1), ENGL 110 (WL2), ENGL 111 (WL2b), or any WL3 course in any department, to achieve WL4.

_____ _____
 _____ _____

3 Credits in Quantitative/Formal Reasoning (QFR)

QFR Designation _____ _____

Foreign Language**- Spanish, German and French

Language Course I _____ _____
 Language Course II (if needed) _____ _____

9 Credits in Humanities- Art, Art History, English, Music, Music Education, Philosophy, Religious Studies and Theatre

EL/ILS*** Humanities course _____ _____
 3 or 4 cr Humanities course _____ _____
 3 or 4 cr Humanities course _____ _____

9 Credits in Physical & Life Sciences - Biology, Chemistry, Computer and Information Science, Geology, Mathematics, Nursing and Physics

1 Biology or Geology course _____ _____
 1 Chemistry or Physics course _____ _____
 3 or 4 cr Phys/Life Science _____ _____
 Lab Component _____ _____

Note: Lab must be in a Biology, Geology, Chemistry or Physics Course

9 Credits in Social Sciences - Accounting, Finance, Anthropology, Business Admin, Economics, Education, History, Political Science, Psychology and Sociology

EL/ILS Social Science Course _____ _____
 3 or 4 cr Social Science course _____ _____
 3 or 4 cr Social Science course _____ _____

Note: Courses must be in at least two different departments

2 Credits in Physical Education

1 cr Physical Education course _____ _____
 1 cr Physical Education course _____ _____

*Achieve Writing Level 4 either by attaining an A- or better in ENGL 110, or by taking a WL3 course and receiving the instructor's recommendation to be advanced to WL4.

** Language requirement can be fulfilled in one of four ways: two elementary courses, one elementary and an off-campus program, one elementary and culture course, or one intermediate or immersion course.

*** Courses with EL/ILS designation can be found in course offerings

Business Admin Requirements

Completed Gr/Cr

Five Core Courses in Business Administration:

BUSA 101 Introduction to Business (4 cr) _____
 BUSA 230 Organizational Behavior (3 cr) _____
 BUSA 240 Marketing (3 cr) _____
 BUSAS 280 Finance (4 cr) _____
 BUSA 480 Business Policy & Strategy (3 cr) _____

Four 300/400 Electives- A total of one 300/400 ACCO, FINA or ECON course may be counted as an elective for the BUSA major (three courses must be in BUSA); an approved BUSA internship of three or more credits (BUSA 395/495) may count as an elective

_____ _____
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Accounting Requirement- ACCO 101 (4 cr)

_____ _____

One Economics Courses- Either ECON 101 or 102 (3 cr)

_____ _____

You Ought To Know:

Prerequisites

BUSA 230, 240: Requires at least a C in BUSA 101

BUSA 280: Requires at least a C BUSA and either at least a C in ACCO 101 or successful completion of ACCO 142

BUSA 480: Requires senior standing & BUSA 230, 240 and 280

Contact Business Administration and Accounting Department for more information

Key Terms:

Gr: Grade Received,
 Cr: Credit Received

Core Notes:

Students must complete 120 academic credits exclusive of Physical Education and achieve a 2.0 cumulative and major GPA to graduate. Liberal Arts Credits required: BA 90, BS 60. Liberal arts courses do not include Education, Computer/Information Science, Nursing or Business/Accounting.