

Hartwick College - Office of Academic and Pre-Professional Advising  
 Graduation Requirements Worksheet

Name: \_\_\_\_\_ Catalog Yr: \_\_\_\_\_ Department: Business & Accounting

**Liberal Arts in Practice**

**First Year Seminar & 'Wick 101 Course**

	<i>Completed</i>	<i>Gr/Cr</i>
First Year Seminar _____	<input type="checkbox"/>	_____
'Wick 101 _____	<input type="checkbox"/>	_____

**Writing Competency\***- Depending on your Writing Level, take ENGL 101 (WL1), ENGL 110 (WL2), ENGL 111 (WL2b), or any WL3 course in any department, to achieve WL4.

_____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____

**3 Credits in Quantitative/Formal Reasoning (QFR)**

QFR Designation _____	<input type="checkbox"/>	_____
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**Foreign Language\*\***- Spanish, German and French

Language Course I _____	<input type="checkbox"/>	_____
Language Course II (If needed) _____	<input type="checkbox"/>	_____

**9 Credits in Humanities**- Art, Art History, English, Music, Music Education, Philosophy, Religious Studies and Theatre

EL/ILS*** Humanities course _____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____
3 or 4 cr Humanities course _____	<input type="checkbox"/>	_____

3 or 4 cr Humanities course \_\_\_\_\_

**9 Credits in Physical & Life Sciences** - Biology, Chemistry, Computer and Information Science, Geology, Mathematics, Nursing and Physics

1 Biology or Geology course _____	<input type="checkbox"/>	_____
1 Chemistry or Physics course _____	<input type="checkbox"/>	_____
3 or 4 cr Phys/Life Science _____	<input type="checkbox"/>	_____
Lab Component _____	<input type="checkbox"/>	_____

*Note: Lab must be in a Biology, Geology, Chemistry or Physics Course*

**9 Credits in Social Sciences** - Accounting, Finance, Anthropology, Business Admin, Economics, Education, History, Political Science, Psychology and Sociology

EL/ILS Social Science Course _____	<input type="checkbox"/>	_____
3 or 4 cr Social Science course _____	<input type="checkbox"/>	_____
3 or 4 cr Social Science course _____	<input type="checkbox"/>	_____

*Note: Courses must be in at least two different departments*

**2 Credits in Physical Education**

1 cr Physical Education course _____	<input type="checkbox"/>	_____
1 cr Physical Education course _____	<input type="checkbox"/>	_____

\*Achieve Writing Level 4 either by attaining an A- or better in ENGL 110, or by taking a WL3 course and receiving the instructor's recommendation to be advanced to WL4.

\*\* Language requirement can be fulfilled in one of four ways: two elementary courses, one elementary and an off-campus program, one elementary and culture course, or one intermediate or immersion course.

\*\*\* Courses with EL/ILS designation can be found in course offerings

**General Accounting Requirements** *Completed Gr/Cr*

**Six Required Accounting Courses:**

ACCO 101 Financial Accounting (4 cr)	<input type="checkbox"/>	_____
ACCO 247 Managerial Accounting I (4 cr)	<input type="checkbox"/>	_____
ACCO 321 Intermediate Accounting I (4 cr)	<input type="checkbox"/>	_____
ACCO 322 Intermediate Accounting II (4 cr)	<input type="checkbox"/>	_____
ACCO 342 Taxation I (4 cr)	<input type="checkbox"/>	_____
ACCO 491 Contemporary Issues in Accounting(4 cr)	<input type="checkbox"/>	_____

**Accounting/ Business Electives- Minimum of nine credits chosen from ACCO 344, 345, 349, 350, 395/495, 421, 422, 431, 490 and BUSA 348**

_____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____

**One Business Course**

BUSA 280 Finance (4 cr)	<input type="checkbox"/>	_____
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**Two Economics Courses- Minimum 6 credits**

_____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____

**You Ought to Know:**

*Prerequisites*

ACCO 247,321,342: Requires successfully completing ACCO 101

FINA 327: Requires successfully completing ACCO 101

*Sequencing*

ACCO 247,321 and 342 and FINA 327 offered every Fall Semester

ACCO 322, 491 offered every Spring Semester

Contact Business Administration and Accounting Department for more information

**Key Terms:**

Gr: Grade Received,

Cr: Credit Received

**Core Notes:**

Students must complete 120 academic credits exclusive of Physical Education and achieve a 2.000 cumulative and major GPA to graduate. Liberal Arts Credits required: BA 90, BS 60. Liberal arts courses do not include Education, Computer/Information Science, Nursing or Business/Accounting.