

Hartwick College - Office of Academic and Pre-Professional Advising
 Graduation Requirements Worksheet

Student Name: _____ Catalog Yr: _____ Department: Business & Accounting

Liberal Arts in Practice

First Year Seminar & 'Wick 101 Course

	<i>Completed</i>	<i>Gr/Cr</i>
First Year Seminar _____	<input type="checkbox"/>	_____
'Wick 101 _____	<input type="checkbox"/>	_____

Writing Competency*- Depending on your Writing Level, take ENGL 101 (WL1), ENGL 110 (WL2), ENGL 111 (WL2b), or any WL3 course in any department, to achieve WL4.

_____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____

3 Credits in Quantitative/Formal Reasoning (QFR)

QFR Designation _____	<input type="checkbox"/>	_____
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Foreign Language**- Spanish, German and French

Language Course I _____	<input type="checkbox"/>	_____
Language Course II (if needed) _____	<input type="checkbox"/>	_____

9 Credits in Humanities- Art, Art History, English, Music, Music Education, Philosophy, Religious Studies and Theatre

EL/ILS*** Humanities course _____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____

3 or 4 cr Humanities course _____	<input type="checkbox"/>	_____
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3 or 4 cr Humanities course _____

9 Credits in Physical & Life Sciences - Biology, Chemistry, Computer and Information Science, Geology, Mathematics, Nursing and Physics

1 Biology or Geology course _____	<input type="checkbox"/>	_____
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1 Chemistry or Physics course _____	<input type="checkbox"/>	_____
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3 or 4 cr Phys/Life Science _____	<input type="checkbox"/>	_____
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Lab Component _____	<input type="checkbox"/>	_____
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Note: Lab must be in a Biology, Geology, Chemistry or Physics Course

9 Credits in Social Sciences - Accounting, Finance, Anthropology, Business Admin, Economics, Education, History, Political Science, Psychology and Sociology

EL/ILS Social Science Course _____	<input type="checkbox"/>	_____
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3 or 4 cr Social Science course _____	<input type="checkbox"/>	_____
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3 or 4 cr Social Science course _____	<input type="checkbox"/>	_____
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Note: Courses must be in at least two different departments

2 Credits in Physical Education

1 cr Physical Education course _____	<input type="checkbox"/>	_____
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1 cr Physical Education course _____	<input type="checkbox"/>	_____
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*Achieve Writing Level 4 either by attaining an A- or better in ENGL 110, or by taking a WL3 course and receiving the instructor's recommendation to be advanced to WL4.

** Language requirement can be fulfilled in one of four ways: two elementary courses, one elementary and an off-campus program, one elementary and culture course, or

*** Courses with EL/ILS designation can be found in course offerings

Accounting CPA Requirements

Seven Accounting Courses:

	<i>Completed</i>	<i>Gr/Cr</i>
ACCO 101 Financial Accounting (4 cr) _____	<input type="checkbox"/>	_____
ACCO 247 Managerial Accounting I (4 cr) _____	<input type="checkbox"/>	_____
ACCO 321 Intermediate Accounting I (4 cr) _____	<input type="checkbox"/>	_____
ACCO 322 Intermediate Accounting II (4 cr) _____	<input type="checkbox"/>	_____
ACCO 342 Taxation I (4 cr) _____	<input type="checkbox"/>	_____
ACCO 421 Auditing (4 cr) _____	<input type="checkbox"/>	_____
ACCO 491 Contemporary Issues in Accounting(4 cr) _____	<input type="checkbox"/>	_____

Two Business Administration Courses

BUSA 310 Business Law I (3 cr) _____	<input type="checkbox"/>	_____
BUSA 311 Business Law II (3 cr) _____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____

Two Finance Courses – Minimum of 6 credits

_____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____

Two Economics Courses- Minimum 6 credits

_____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____

Electives "Business" Coursework – Minimum of 18 credit hours completed in either Finance, Economics, Business Administration, or Computer Science courses

_____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____

one intermediate or immersion course.

Note: Accounting-CPA major requires 150 credits for graduation

Contact Business Administration and Accounting Department for more information

Key Terms:

Gr: Grade Received,
Cr: Credit Received

Core Notes:

Students must complete 120 academic credits exclusive of Physical Education and achieve a 2.000 cumulative and major GPA to graduate. Liberal Arts Credits required: BA 90, BS 60. Liberal arts courses do not include Education, Computer/Information Science, Nursing or Business/Accounting.